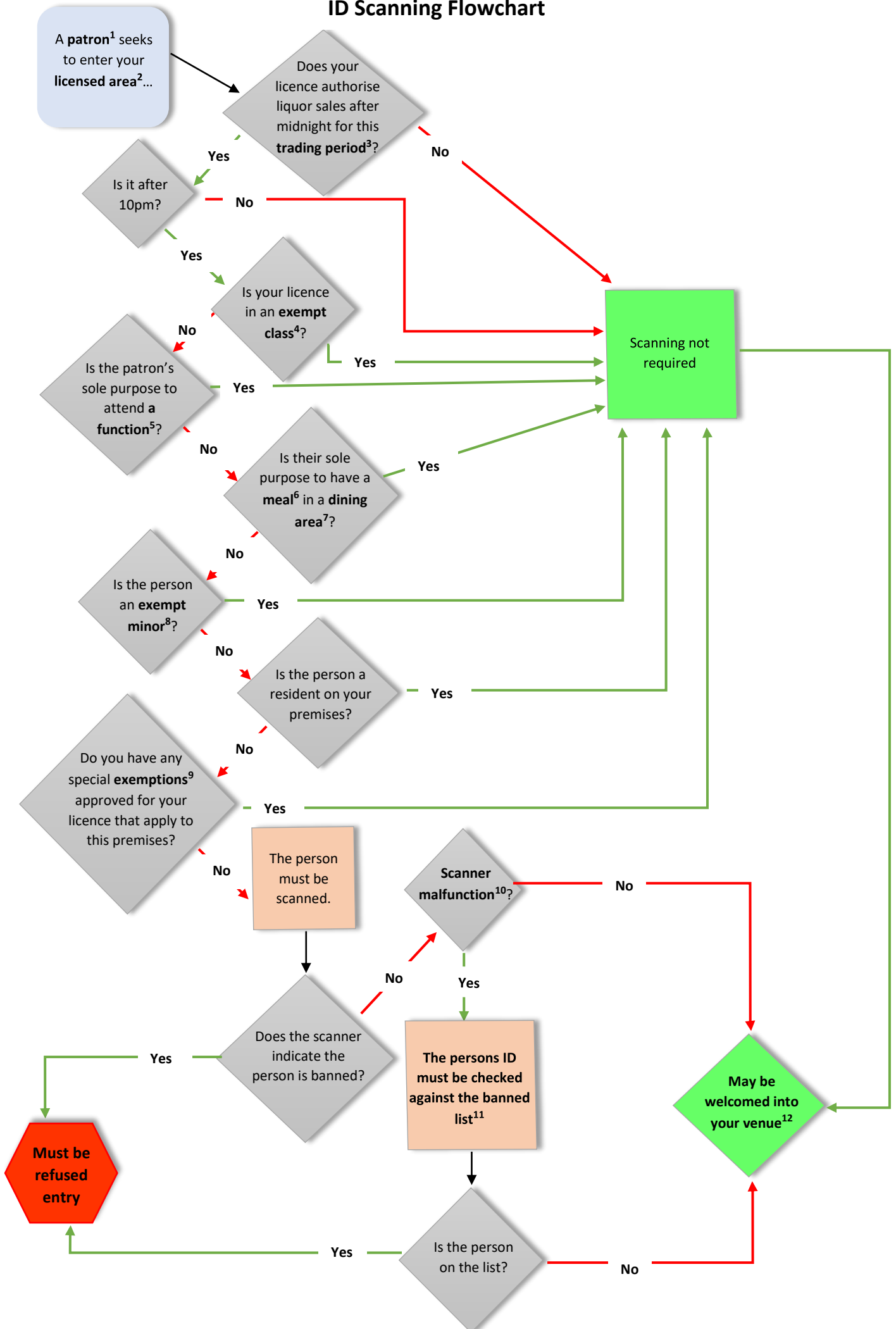


ID Scanning Flowchart



ID Scanning Flowchart Notes

1: Patron

Defined as a person entering or seeking to enter the premises to use the areas, facilities or services on offer at the premises.

2: Licenced Area

Strictly speaking, a patron needs to be scanned (if required) before they cross the threshold of the licensed area.

3: Trading period

The period starting on one day and extending to or beyond midnight into the following day.

4: Exempt Classes

At the moment, the **exempt classes** of licence are commercial special facility licences for casinos and convention centres, subsidiary on-premises (meals) licences – so restaurants and cafes – and subsidiary on-premises licences if the principal activity of the business conducted under the licence is the provision of accommodation.

5: Function

Defined as an event or occasion to which persons are invited by or for the organiser. The definition also in effect requires that the organiser must be someone other than the licensee.

6: Meal

Defined as food that—

- (a) is eaten by a person sitting at a table, or fixed structure used as a table, with cutlery provided for the purpose of eating the food; and
- (b) is of sufficient substance as to be ordinarily accepted as a meal.

7: Dining Area

Here dining area means an area ordinarily set aside for dining, which is defined as the part of the licensed premises that is set aside as the regular or usual place for dining on the licensed premises, but does not include a part of the licensed premises set aside merely for a particular day.

8: Exempt Minors

Minors are of course only permitted on licensed premises if they are an **exempt minor**. The exempt categories include:

- (a) the minor is a resident on the premises; or
- (b) the minor is on the premises to—
 - (i) perform duties as an employee of the owner, or occupier, of the premises or a part of the premises; or
 - (ii) perform duties in the conduct of a lawful business; or
 - (iii) perform duties while receiving training for employment or work experience; or
- (c) the minor is attending a function being held on the premises; or

(d) the premises are premises to which a community club licence, community other licence, craft beer producer permit or restricted liquor permit relates and the minor's presence does not contravene the club's rules or a condition of the licence or permit; or

(e) the minor is on the premises for a purpose, and in circumstances, approved by the commissioner or stated in a condition of the licence or permit; or

(f) the minor—

(i) is eating a meal on the premises; or

(ii) is accompanied by a responsible adult who is responsibly supervising the minor.

(5) However, a minor is not an exempt minor merely because the minor is eating a meal on the premises or accompanied by a responsible adult if—

(a) the minor is on premises after 5p.m.; and

(b) the licence for the premises is a nightclub licence.

9: Exemptions

It's possible for a licensee to apply to have the regulated hours for scanning adjusted, or to have an area of the premises declared as not requiring scanning. For example, you may be successful in having the requirement for scanning removed for patrons attending only to use a gaming room, or accessing certain outdoor areas, such as a footpath dining area.

10: Scanner Malfunction

A scanner malfunction is what the Act refers to as a **system failure** meaning relevantly for a licensee a fault in, damage to the ID scanner; or a failure ID scanning system to which the ID scanner is linked.

11: Banned List

If there is a system failure then the licensee must check patrons against a banned list. The banned list must be provided to the licensee by the scanner company and it remains valid for 7 days.

12: May be welcomed into your venue

Note that whether or not a person is scanned successfully and the system tells you they're not a banned person, your normal procedures for vetting entry will still apply, and you retain your usual rights to exclude undesirable people from your venue.